

Navigating Birth to Three Fiscal Portal: Workable Claims - Insurance Report

It is best practice to review this report once per day. There are claim rejections and denials. It is critical to work rejected claims daily due to timely filing is a factor and making sure claim data is accurate. Any claim record the provider cannot not manually correct, the provider should contact PCG support for additional assistance.

16 Steps [View most recent version](#) 

Created by	Creation Date	Last Updated
Shelbi Neely	Mar 26, 2025	Mar 28, 2025

STEP 1

Login into the Birth to Three Fiscal Portal with your information

Home

Information ▶

Log in

Username

SNeely_Provider

Password

Login

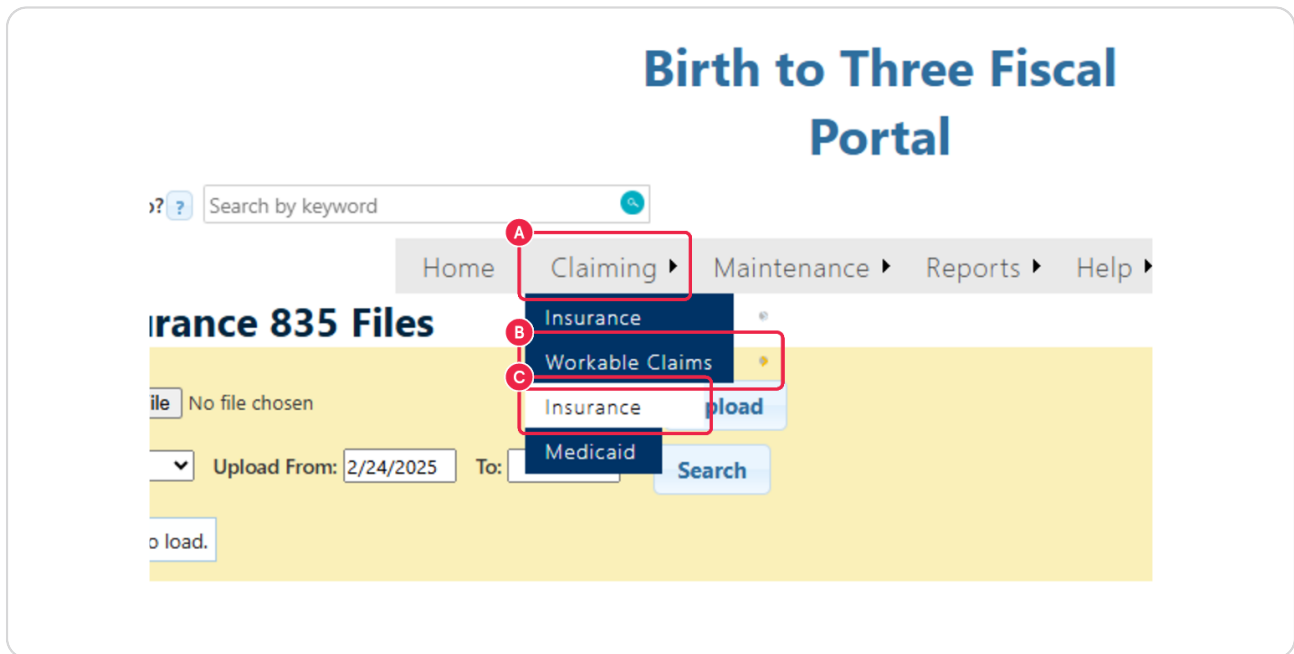
[Forgot Username](#) | [Forgot Password](#)

STEP 2

A. Select the Claiming button

B. Select the Workable Claims button

C. Select the Insurance button



STEP 3

A. Select the Category 1 – Problems Detected by Central Billing Office

B. Select the Category 2 – 277 Rejections

C. Select the Category 3 – 835 Errors

This provides the providers with details about added claims that are rejected or denied.

It's important to review on a daily basis what is in:

Category 1 – Problems detected by the Central Billing Office

Category 2 – Claim rejections (277s)

Category 3 – Insurance 835 Errors (EOBs)

Review the Headers and all information below.

If there are any rejections in Category 2, it will have indicators as to what is wrong with the claim to show why it was rejected by the insurance company. Providers can try to resolve the issue themselves. If they have trouble, they can enter a Dynamics ticket for PCG to investigate and assist them in solving the issue.



Birth to Three Fiscal Portal



What would you like to do?

[Home](#) [Claiming](#) [Maintenance](#) [Reports](#) [Help](#) [My Account](#)

Insurance Claims Needing Attention

Child Last Name:

Child First Name:

Service Date From:

To:

[Filter](#)

Category 1 - Problems Detected by Central Billing Office

Category 2 - 277 Rejections

Category 3 - 835 Errors

No 277 rejections found.

STEP 4

Look at the Headers to Review Information on your Claims

STEP 5

Select the Adjustment Reason Code: No sort applied, activate to apply an ascending sort

The provider will need to know what the adjustment reason code means to know what is going on with the claim.

Child First Name: Service Date From: To:

Problems Detected by Central Billing Office Category 2 - 277 Rejections Category 3 - 277 Rejections

PDF

	Policy Number ▲	Group Number	Adjustment Reason Code	Remark Code	Service Date	CPT Code
yn	AZH813907874	318633	CO-252	M127	12/06/2023	97129
yn	AZH813907874	318633	CO-252	M127	12/06/2023	97130
yn	AZH813907874	318633	CO-252	M127	12/20/2023	97129
yn	AZH813907874	318633	CO-252	M127	12/20/2023	97130

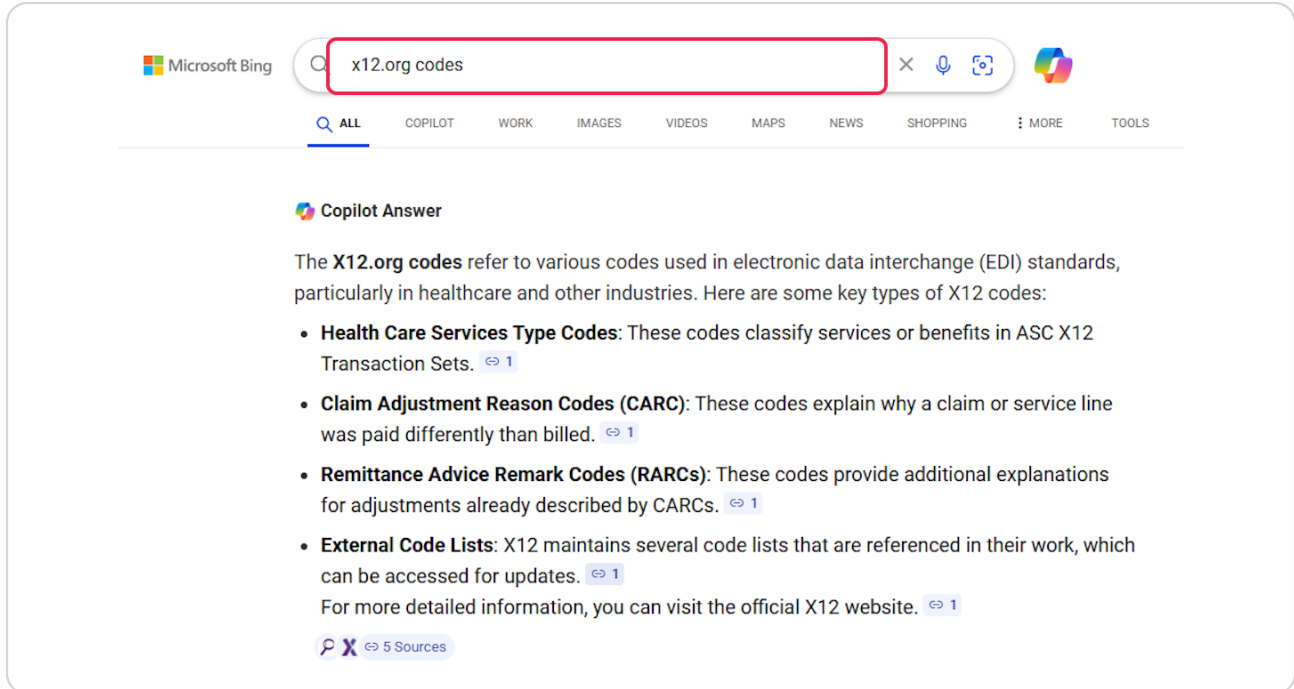
 Bing

1 Step 

STEP 6

Type Enter your search here - Sea... Search "x12.org codes" in your search engine

If you do not know the Adjustment Reason Code, type "x12.org codes" into your search engine to find out more information about the claim status



Select Claim Adjustment Reason

1 Step 

STEP 7

Select on Claim Adjustment Reason

Health Care Services Type Codes - Find-A-Code
<https://www.findacode.com/medical-code-sets/health-care-services-type-code...>

Claim Adjustment Reason Codes | X12
<https://x12.org/codes/claim-adjustment-reason-cod>

**X12**
<https://x12.org/codes>

External Code Lists - X12
Review X12's official interpretations based on submitted RFIs related to the meaning and use of X12 Standards, Guidelines, and Technical Reports, including Technical Report Type 3 (TR3) ...

Claim Adjustment Reason ...
These codes describe why a claim or service line was paid differently than it wa... [>](#)

Remittance Advice Remar...
Remittance Advice Remark Codes (RARCs) are used to provide additional explan...

Claim Status Codes
These codes convey the status of an entire claim or a specific service line. Cann...

Provider Adjustment Reason Codes
Provider Adjustment Reason Codes - External Code Lists - X12

Claim Adjustment Group Codes

Related searches f
[https x12.org cc](#)
[x12 remark cod](#)
[x12 remark cod](#)
[x12 claim status](#)
[x12 claim adjus](#)
[x12 adjustment](#)
[x12 place of ser](#)
[x12 denial reasc](#)

Select the Drop-Down Box under Claim Adjust... 4 Steps [↗](#)

STEP 8

Select the About Claim Adjustment Group Codes

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PRODUCTS

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NEWS + EVENTS

RESOURCES

Home / Products / External Code Lists

External Code Lists

[← back to code lists](#)

Claim Adjustment Reason Codes

X12 External Code Source 139
These codes describe why a claim or service line was paid differently than it was billed.
Did you receive a code from a health plan, such as: PR32 or CO286? If so read About Claim Adjustment Group Codes below.

About Claim Adjustment Group Codes

Maintenance Request Status

PRODUCTS
Glass
Licensing Program
External Code Lists
Technical Reports
X12 Transaction Sets
By Industry
Intellectual Property Use


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for EDI Training

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STEP 9

Type in the matching code number from the Birth to Three Fiscal Portal under Adjustment Reason Code

Maintenance Request Form

Last updated: 3/1/2025

Filter by code:

Q 22

Reset

Filter codes

Show All

22

This care may be covered by another payer per coordinati
Start: 01/01/1995 | Last Modified: 09/30/2007

122

Psychiatric reduction.
Start: 01/01/1995

220

The applicable fee schedule/fee database does not contain
appropriate fee schedule/fee database code(s) that best d
documentation if required. (Note: To be used for Propert

STEP 10

Select the code number to get more information about that specific code

Maintenance Request Status

Maintenance Request Form

Last updated: 3/1/2025

Filter by code:

Filter codes by status:

Q 226

Reset

Show All

Current

To Be Deactivated

Deactivated

226

Information requested from the Billing/Rendering Provider was not provided or not provided timely or was insufficient/incomplete. At least one Remark Code must be provided (may be comprised of either the NCPDP Reject Reason Code, or Remittance Advice Remark Code that is not an ALERT.)
Start: 09/21/2008 | Last Modified: 07/06/2013

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STEP 11

A. Click on Category 3 - 835 Errors

B. Copy Remark Code to search what it means on site

Birth to Three System Portal CONSULTING GROUP

What would you like to do? Search by keyword

Home Claiming Maintenance Reports Help My Account

Insurance Claims Needing Attention

Child Last Name: Child First Name: Service Date From: To: Filter

Category 1 - Problems Detected by Central Billing Office Category 2 - 277 Rejections Category 3 - 835 Errors

Excel CSV PDF

☐	Child	Policy Number	Group Number	Adjustment Reason Code	Remark Code	Service Date	CPT Code	ICD Code	Description	SBAID	Responsibility		
☐				CO-226	M127	12/21/2023	97129	F84.0/F80.2		2698915		Edit/Fix Claim	Billing History
☐				CO-226	M127	12/21/2023	97130	F84.0/F80.2		2698915		Edit/Fix Claim	Billing History
☐				CO-226	M127	01/12/2024	97129	F84.0/F80.2		2723922		Edit/Fix Claim	Billing History
☐				CO-226	M127	01/12/2024	97130	F84.0/F80.2		2723922		Edit/Fix Claim	Billing History
☐				CO-226	M127	01/19/2024	97129	F84.0/F80.2		2731448		Edit/Fix Claim	Billing History
☐				CO-226	M127	01/19/2024	97130	F84.0/F80.2		2731448		Edit/Fix Claim	Billing History
☐				CO-226	M127	02/01/2024	97129	F84.0/F80.2		2747071		Edit/Fix Claim	Billing History
☐				CO-226	M127	02/01/2024	97130	F84.0/F80.2		2747071		Edit/Fix Claim	Billing History
☐				CO-226	M127	02/15/2024	97129	F84.0/F80.2		2770009		Edit/Fix Claim	Billing History
☐				CO-226	M127	02/15/2024	97130	F84.0/F80.2		2770009		Edit/Fix Claim	Billing History

Resubmit Selected Claims

X Go back to X12 to paste in Remark Code

5 Steps [↗](#)

STEP 12

Click on Remittance Advice Remark



X12
<https://x12.org/codes>

External Code Lists - X12

Review X12's official interpretations based on submitted RFIs related to the meaning and use of X12 Standards, Guidelines, and Technical Reports, including Technical Report Type 3 (TR3) ...

Claim Adjustment Reason ...

These codes describe why a claim or service line was paid differently than it wa...

Remittance Advice Remark...

Remittance Advice Remark Codes (RARCs) are used to provide additional explan...

Claim Status Codes

These codes convey the status of an entire claim or a specific service line. Cann...

Provider Adjustment Reason Codes

Provider Adjustment Reason Codes - External Code Lists - X12

Claim Adjustment Group Codes

Claim Adjustment Group Codes - External Code Lists - X12

Industry Specific Remark Codes

Related searches for

Q [https://x12.org/codes](#)

↗

[x12 remark codes](#)

↗

[x12 remark codes](#)

Q

[x12 claim status codes](#)

Q

[x12 claim adjustment codes](#)

↗

[x12 adjustment codes](#)

Q

[x12 place of service codes](#)

Q

[x12 denial reason codes](#)

STEP 13

Type Filter by code

Maintenance Request Form

Last updated: 3/1/2025

Filter by code:

Q M127

Reset

Filter codes

Show All

M127

Missing patient medical record for this service.
Start: 01/01/1997 | Last Modified: 02/28/2003
Notes: (Modified 2/28/03) Related to N237

STEP 14

Read what the Remark Code means

Understand what the Remittance Remark Code means and complete appropriate follow up steps to address the claim's needs.

Electronic Mailing List to Track Requests

Review the Mailing List Archive

Maintenance Request Form

Last updated: 3/1/2025

Filter by code:

Filter codes by status:

M127

Reset

Show AllCurrentTo Be DeactivatedDeactivated

M127

Missing patient medical record for this service.

Start: 01/01/1997 | Last Modified: 02/28/2003

Notes: (Modified 2/28/03) Related to N237

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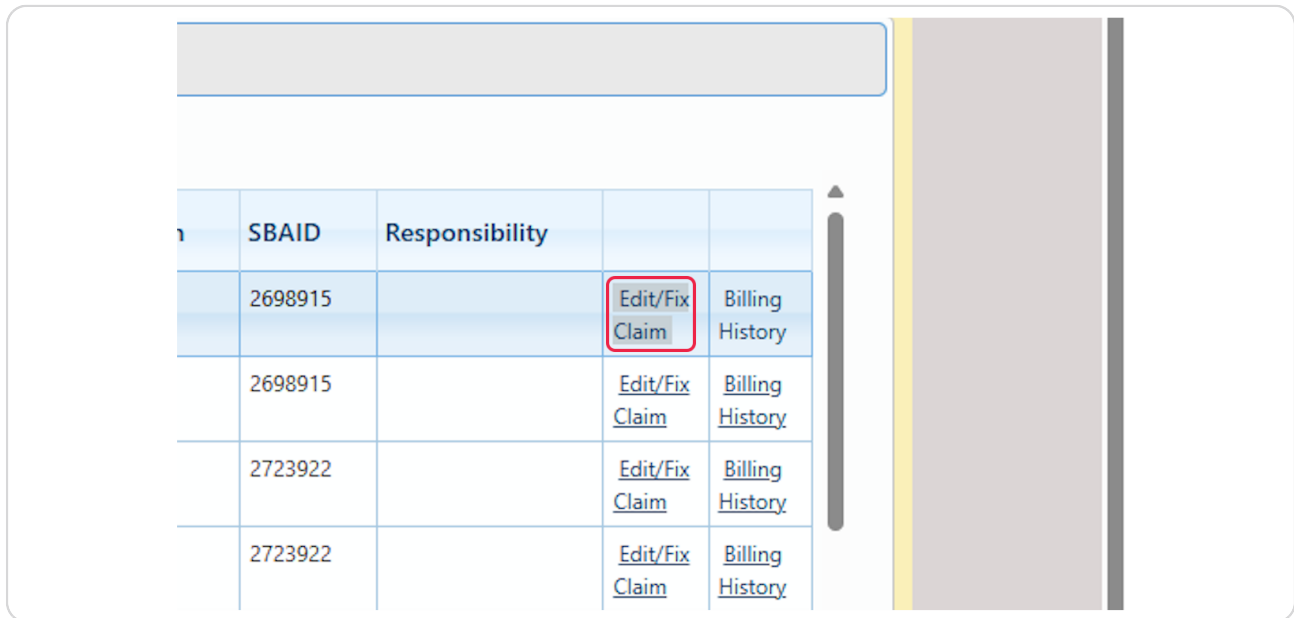
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STEP 15

Select the Edit/Fix Claim for the specific child

Once you have addressed the claim issue, select the Edit/Fix Claim button.

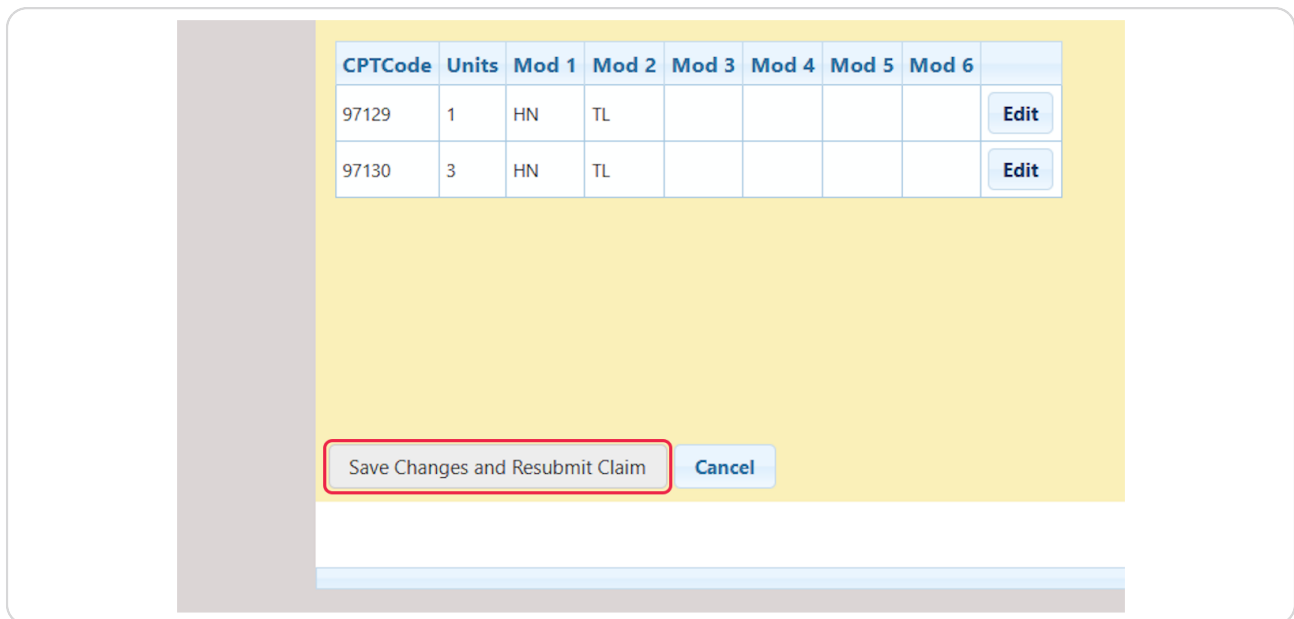


SBAID	Responsibility	Edit/Fix Claim	Billing History
2698915		Edit/Fix Claim	Billing History
2698915		Edit/Fix Claim	Billing History
2723922		Edit/Fix Claim	Billing History
2723922		Edit/Fix Claim	Billing History

STEP 16

Select the Save Changes and Resubmit Claim button

Once changes have been made, if any needs to be made, the provider can resubmit the claim.



CPTCode	Units	Mod 1	Mod 2	Mod 3	Mod 4	Mod 5	Mod 6	
97129	1	HN	TL					Edit
97130	3	HN	TL					Edit

[Save Changes and Resubmit Claim](#) [Cancel](#)

